

Trafford Community Collective Working Group Zoom Meeting Notes

Date: 25th February 21

Attendees: George Devlin (Chair), Suzanne Kelly (notes), Emma Lenihan, Ann Marie Jones, Karen Glendridding, Khan Moghul, Joanna Jones, Michelle Grogan, Christine Aspinall, Yusuf Lambatt, Wes Auden, Lesley Fraser, Mark Nesbitt, Andrew Brookfield, David Esdaille, Jonathan Yates, Andrew Hodson, Zoe Rivers, Michelle McLaughlin, Simon Borkin, Hasmukh Patel (ISCC), James O'Farrell, Joel Taylor (Seed Studios), Louise Wong, Bharti (Indian Senior Citizens Centre)

Apologies: Jo Allen Jane; Judie Collins; Clare Standish; Dorothy; Diana Bowden; Claire Wright; Michela Howell; Hebe Phillips; Alex Neil; Alya Rafiq; Ben; Alicia, Dan Shelston,

Key points from the meeting:

1 Context for the Meeting

- Agreed by those present

2 Introductions, Apologies

- Apologies accepted

3 Project Plan Update

Technical Infrastructure

- Sub group of the Collective set up to support Simon Borkin and the activities are progressing and it has been agreed that this work will stretch into March 21 with deadline to complete by 26th March
- The logo and brand identity has been signed off by the technical infrastructure group
- Simon screen shared how the agreed brand identity is being used to create "look and feel" for the web site and new members pack
- Good progress has been made with the membership form and the database has been tested by several members, there will be feedback updates and a request will be sent out by Simon to all the Collective members to complete the application form with their charity data
- The focus is on developing content of the membership pack, which needs to be clear as to what the Collective offer is to organisations and what The Collective can offer. This will include case studies from work of the Collective members.

Recruitment of Trustees

- There has been another application for role of Trustee and conversations will be held in March, if appointed this would mean there would be 5 Trustees
- George thanked Wes Auden (who was representing the Trustees) for their work and involvement to-date

Recruitment of Chief Officer

- George Devlin exited the meeting for this agenda item.
- The role profile and selection process (attached with these notes) for Chief Officer was agreed by the Collective Development Group and Trustees. It was proposed by the members of the Collective Development Group (CDG) that George Devlin the existing chair is invited to apply.
- Christine Aspinall on behalf of the Lead Partners outlined the role and the contribution for £ rate and recommended the membership invite the existing chair George Devlin to apply and follow the selection process with regard to submitting cv with covering letter.
- Conversation with representatives will be held by mid March and letters of support for his application are to be sent to Suzanne Kelly (email address is on the role profile).

Role and selection process for Administrator/MI

- Role profile and selection process was agreed (attached with these notes) and all members were invited to share with their network when the role is circulated and advertised on the Thrive web page

CIO Application

- Suzanne has received clarification question after submitting response on 2nd February with regard areas of further: grant giving and capacity building
- This has been responded to and waiting to hear back from Charity Commission and we are hopeful to have registration complete by end of March.

Budget

- George sent budget update with business case for application for 2 years of funding as requested by Joint Leadership Team following submission of the paper that Tom Maloney and Jo Gibson took to the Joint Leadership Team
- Local authority and CCG will fund £75K
- George confirmed that THT have been approached for a further £25K

Collective Development Group

- George confirmed that lead partner's continue to develop the local neighbourhood meetings and said that local business planning meeting is to be held by end of March and is open to all Collective members. Date to be circulated early March
- George confirmed that Dan is working on application for The Collective to lead an application to the GM Green Social Prescribing Bid., deadline is 26th February

Lead Partner Update

- Lead Partners for each Locality provided an update
- Stretford Public Hall
 - Stretford community meeting is being held next week the Hub is working on a digital inclusion project
- Old Trafford
 - Continuing to produce a plan for neighbourhood
 - The Hub is receiving more complex issues now and this means working in a multi agency way
 - Working on strategy for St John's centre and the boundaries between St Johns, Hub and Locality Community Group
- Urmston
 - Continuing to expand the Group through the M41 Facebook page and have good range of attendees from charity and statutory sector and working on terms of reference for West collective locality meetings
 - West Hub food parcel provision is operating at food bank – with so some emergency parcels being held by Hub
- Sale
 - Apologies from Clare Standish
- Altrincham
 - Apologies from Jo.
 - George updated the group that the Altrincham locality meetings are establishing a network of charities to help people who need to access services to get that help
- George highlighted that progress is being made on priorities for each of the neighbourhood and that a business plan workshop is being held in March for the Collective and all members are invited.
- There will be breakout rooms for each of the localities as well as group sessions to feedback

4. System Change

- George said that a white paper was published 2 weeks ago and there is a Trafford meeting on 16th March pre to new structure for Health and Social Care coming into place in April

- Trafford will have a new System Board for Health and Social Care and a Provider Board and Provider Board will over see development of a Place based model and Collective will be represented on the Provider Board and The Collective is very well positioned to influence future change

5 Meeting Schedule

- Agreed that the Collective meeting is last Thursday in the month and next month Thursday 25th March will be Strategic forum with key partners from Local Authority. Thrive are hosting this session and everyone was requested to make this a priority for attending
- The Development Group continues to meet every 2 weeks on a Tuesday morning – next meeting is Tuesday 9th March
- The Reference Groups will meet every six weeks
- An annual calendar of wider events needs to be developed that The Collective are involved with or can support and this will be part of business plan

6 Partner Updates

- Various partners provided an update on key activity:
- Lousie Wong
 - Running regular sessions every 2 weeks with funding provided for counselling from GM mental health
- Andrew Brookfield
 - Hoping to make meeting room available at Sale Water available when restrictions are lifted
- Andrew Hodson, Bluesci
 - All of the Centres are still open
 - Some clients being seen face-to-face
 - Menopause training with Counselling and Family centre
- Zoe Rivers
 - Updated members on beyond barriers mental health trauma support for residents who cant get help from statutory services. This is a network of trusted local organisations who are trauma trained
- Michelle McLaughlin
 - Setting up a community college kitchen at South Trafford as an on site service which support students as volunteers
 - Kahn – voice of BME
 - Talked about the role they are playing in encouraging BME community to take up the Covid vaccination
- Michelle Grogan
 - Highlighted that carers have now been included in priority list for the vaccination and that anyone eligible should contact GP and Trafford carers could help with registration as a carer

7 Any Other Business

- Wes Auden that VCSE sector supports and promotes the completion of census on 21st March 2021. Joanna– confirmed that Stretford Public Hall is a census advisory centre to help people to complete the census and this could be promoted by VCSE sector if they know of any resident who is struggling to complete the census