

Health and Wellbeing Collective Working Group Zoom Meeting Notes

Date: 17th September

Attendees: George Devlin (Chair), Dan Shelston, Emma Lenihan, Karen Glendinning, Suzanne Kelly, Jo Allen, Khan Moghul Flora Washburn, Ben Andrews, Elizabeth Dotun, Dorothy Evans, Jonathan Yates, Clare Standish, Joanna Jones, Suresh Patel, Yusuf Lambatt, Emma Wilton, Sidra Ashraf, Bernadette Elder

Apologies: Ann Marie Jones, Kate McGeevor, Michaela Howells, Nadia Gazeley, Karen Mercer, Ralf Rudden, Danielle Sharps, Michelle Grogan, , Christine Aspinall, Diana Bowden, Emily Williams

Key points from the meeting:

1 Context for the Meeting

- Agreed by those present

2 Introductions, Apologies and Updates

- Apologies accepted

3 Selection of the Chair

- Suzanne set out the current situation re The Chair of The Collective
- The Project Group had discussed the position and recommended that George continue in the role of Chair until March 2021
- The Project Group highlighted the exceptional job George has done in the role from the beginning
- The Group unanimously elected George as Chair until March 2021

4 Recruitment of Lead Partner

- George outlined the work of the Project Group in devising a 2 Stage process to recruit Lead Partners in the 4 Localities of Trafford
- The draft process was outlined in the papers attached for the meeting
- George summarised the background to the role and expectation of Lead Partners
- George and Dan are available for discussions with any organisations wanting clarification of the role
- George emphasised the time commitment for the role, the need to engage with other VCSE organisation, Health and Social Care partners and the remuneration for the successful Lead Partner
- George confirmed the roles would be advertised from Monday 21st September
- It was hoped that both the Stage 1 and Stage 2 process could be completed by the end of October
- Clare asked for clarification around the number of meetings that a Lead Partner would be expected to attend
- George highlighted there was flexibility for the Lead Partner to determine those that they deemed necessary
- Dan stressed the need to engage with the Living Well in my Community Strategic Design Group as part of Trafford's Recovery Plan
- Khan summarised the role allows flexibility but requires commitment to the role

5 Collective Governance Structure Workshop (Bernadette Elder, Thrive)

- Bernadette introduced the workshop and reminded the Group of the journey they have been on
- Bernadette highlighted there are a number of things that determine the most appropriate governance structure and that governance structures can change over the life course of an organisation
- Bernadette set out the purpose of the workshop and took the group through a presentation (attached) that outlined the options for governance including: Company Limited by Guarantee; Community Benefits Society; Community Interest Company; and Charitable Incorporated Organisation
- At the outset of the presentation Bernadette took a poll of participants on the initial thoughts of the Group of the most appropriate structure
- A Charitable Incorporated Organisation (Association Model) was the most popular polling 43% among participants

- The Group then broke into three Groups to consider 3 questions:
 1. Who would have control and ownership of the organisation?
 2. What is the message you want to give to the wider audience?
 3. How will ongoing operational delivery work?
- The Group debated the 3 questions for 20 minutes before coming back together as a Group
- Feedback from the Groups was as follows:
- Group 1
 - Members need to be responsible for decision making
 - They need to set the direction of travel
 - Key message around strength in togetherness
 - Debate around the different structures for delivery
 - CIO model preferred by the group
- Group 2
 - Members need to have control of the organisation
 - Members need to have influence
 - Model needs to represent the strength of the VCSE sector
 - Needs to help raise the profile
 - Delivery needs to take account of the Lead Partner Model
 - Needs to reflect need to pay partners
 - CIO model would appear meet where Collective currently at
- Group 3
 - Control and ownership needs to include representation from individuals/families who will benefit from the work of the Collective
 - How is the organisation representative of different “communities of interest” (e.g. young people, BAME, older people)
 - Recognition of the different audiences that the Collective needs to get its message to (i.e. commissioners; other VCSE organisations; residents)
 - Key message around both inclusivity and the strength of the VCSE sector
 - Governance needs to consider immediate priorities for delivery
 - Also needs to consider desire to level in additional funding
- Bernadette took a revised poll of participants following the discussion of the Groups on the most appropriate structure
- 100% agreed that Charitable Incorporated Organisation was the preferred structure
- It was agreed that the Project Group would consider the practical steps to set up the CIO
- The Project Group would also consider and bring back the next priorities for discussion at the next Collective meeting
- Khan thanked everyone for their involvement and said this was a “historic moment” for the sector
- Jo commented on the quality of the effort and that the work had been focused and done at pace around a shared ambition

6 Any Other Business

- Suzanne and George highlighted there would potentially be a need to decide on selection panel process for the Lead Partner roles
- George briefly mentioned the positive progress re the Early Help work and the work of the VCSE Collective in the Living Well in My Community Strategic Design Group
- Bernadette was thanked for running an excellent workshop
- Date of the next meeting confirmed as:
 - Thursday October 8th – 10am – 11.30am