

# OVERVIEW

1. Full time courses
  2. Trafford First
  3. Apprentices
  4. PETs
  5. ESF – Workplace Learning
  6. Short Courses
  7. Community Learning
  8. HR Network
  9. Managing Volunteers – Courses?
  10. Volunteering Week
- Questions

# 1 FULL TIME COURSES

- Work related learning
- Part time job?
- Volunteering?
- Work experience

## 2 TRAFFORD FIRST

- Apprenticeship focus – also work experience, volunteering, employability, Thrive information, hub-website, trained staff, applications support

# 3 Apprentices

- Business engagement
- Vacancy (12 months, 30 hours per week, wage?)
- Advertise/recruit
- Induction/enrol/start delivery
- Training, assessment, support, reviews, progression

## Apprenticeships

- How do we attract young adults to apply for the vacancies?
- How do we ensure they are high quality?

# 4 PETS

- Pre-Employment Training
- Hot line from JCP
- Weekly assessments
- Short courses – start every 3 weeks
- Support with CVs, applications and interviews ‘The Big Hit’ – partnership TBC, JCP, LCCC, Employers
- Volunteers progressing to employment – refer them?
- Skills Shop at the Trafford Centre

# 5 ESF – Workplace Learning

- Low/no skilled
- Qualification
- Progression – more hours? Promotion? Permanent?  
Higher learning?

# 6 Short Courses

- First Aid
- Health & Safety
- Food Hygiene/safety
- IT, time-management, appraisals, coaching

# 7 Community Learning

## Volunteering Course

- Childcare setting (with Children's Centre)



# 8 HR Network

- Ellie Byfield at THT
- Support for businesses
- Long term unemployed
- Initial meeting in June/July

# 9 Managing Volunteers

One Day course

£15 per person

Based around The Thrive Volunteering Toolkit

- Policies/processes
- HR/supervisory focus

College certificate of attendance

Linked to Charter?

# 10 Volunteer Week (16 June)

- Promotion
- Case studies/role models
- Launch 'Managing Volunteers' one day course

# CONFUSED?.....

ANY QUESTIONS