



## **Thrive Trafford – Volunteer Managers Network Meeting, Wednesday 11<sup>th</sup> May 2016 Urmston Library**

### **Attendees:**

- Julie Reilly, Trafford Council, Partnerships & Communities
- Justine Lea-Grime, Trafford Youth Offending Service
- Sarah Lewis, Service Delivery Manager, Thrive Trafford
- Fiona Villanova, Leonard Cheshire Disability
- Karen Duffy, Age UK Trafford
- Rebecca Kershaw, Royal Voluntary Service
- Joan Hamilton, Royal Voluntary Service
- Jenny Capper, Relate
- Kaf Bays, Healthwatch Trafford
- Nuala Kelly, Victim Support
- Samantha Fisher. TDAS
- Kate Baldwin, Counselling and Family Centre
- Caroline Gleaves, Gorse Hill Studios

### **Volunteer Managers Network Meeting**

#### **Volunteer's Week**

- The focus of the meeting was to discuss the plans for Volunteer's Week, 1<sup>st</sup>-12<sup>th</sup> June 2016. There will be opportunities for organisations to come along to promote ideas at the Trafford Centre on Monday 6<sup>th</sup> June and Stretford Mall on Thursday 9<sup>th</sup> and Friday 10<sup>th</sup> June.
- Sarah to email VMs with any requirements for Public Liability insurance and the times for the events, as well as the potential to access a projector and screen at the events.
- VMs to develop marketing materials ready for the events.
- Other activities suggested thank you cards; certificates; photos and profiles of volunteers that can be uploaded onto the website to advertise roles; case studies; potential visit by the Mayor or to the Mayor's Parlour.

#### **Marketing Actions**

There are a number of places suggested to advertise the events that will be taking place during Volunteer's Week, which include

- Advert within the Trafford Centre (Sarah to ask)
- Story in the messenger a week before (Caroline to draft w/c 23<sup>rd</sup> May)
- Emails to go out to partners in the weeks running up to the events
- Communication to parents through schools – Julie Reilly to check on how and frequency
- Poster to be emailed to VMs and put up in areas/ Centres
- Look at creating a Do-it events page
- Twitter

**Pulse Regeneration working in partnership to deliver Trafford Council's  
Third Sector Infrastructure Development and Support Service**

- Facebook
- Email to partners such as MACC to advertise
- Local radio if possible

### **Open Networking Discussion**

- Justine Lea-Grime from Trafford Youth Offending Service mentioned the numbers coming through from Do-it website
- Sarah Lewis asked the VMs about the needs they are seeing from service users that could help inform Public Service Reform (PSR) discussions
- VMs went through their existing opportunities and will look at adding them to the Thrive page
- Sarah mentioned the next Detroit Soup will be held on 19<sup>th</sup> May in Altrincham
- Nuala Kelly from Victim Support noted that they can do talks to groups about the work of Victim Support
- Jenny Capper mentioned that volunteers ask about access to training opportunities

### **Agenda items for next meeting**

1. Feedback from Volunteer's Week
2. Training opportunities
3. Student Volunteering Fair – 13<sup>th</sup> October 2016 at University of Manchester
4. Open Networking for Volunteer Managers

### **Next Steps/Key Actions**

- Sarah to circulate the sign in sheet so that email addresses can be shared
- VMs to send across the Sarah/ Caroline details of any volunteering opportunities for brokerage.
- Sarah from Thrive to email details of the Volunteering Events following the risk assessment meeting held with Trafford Centre on 17<sup>th</sup> May
- Sarah to develop a short form for potential volunteers to complete at the Events.
- Sarah/ Caroline to advertise the events for Volunteers week
- VMs to send any feedback about PSR to Sarah to take back to the Operational Group meetings
- Kaf Bays to send across details of the Manchester University Internships
- Caroline Gleaves to send out the details of National Citizenship Scheme (NCS) and Salford Foundation

### **Date and Time of Next Meeting**

TBC